



**EXECUTIVE BOARD**  
**Meeting Minutes**  
**Saturday, October 21, 2017**

Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 10:25 a.m. on Saturday, October 21, 2017, by President Kevin Plambeck. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present at 10:35 a.m. with two voting members connected by GoToMeeting.

**Executive Board Present:**

***Executive Committee***

President .....Kevin Plambeck  
Past President.....Gene Wachtel  
President Elect ..... Shani Watkins

***Executive Board Representatives***

Administration .....Kari Duffy  
Career Counseling & Employment Readiness ..... Nora Zollweg  
Family and Consumer Sciences.....(GTM) Jackie Brewster  
Marketing Education..... Brenda Grabski  
Industrial Technology Education ..... (GTM) Matt Merfeld  
Awards Chair (Ex Officio) ..... Vern Chandler

**Executive Board Absent:**

Agricultural Education .....Nathan Moore  
Business Education..... Mark Sabo  
Skilled and Technical Sciences.....Chris Names  
Health Sciences ..... Bonnie Smith

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant ..... Tess Alviso  
Executive Assistant ..... Franciene Chrisman

**Guests Present:**

CTSOs ..... Lori Hairston  
OSPI.....(GTM) Becky Wallace  
WAME ..... Kari Toms

### **Agenda Changes**

- D. Consent Agenda – talk about items before approval
- Added G. 2. c) Spring Conference
- Added H. 3. Parliamentary Procedure
- Added Website Redesign

### **Calendar Update**

- Send updates to [taa@wa-acte.org](mailto:taa@wa-acte.org)
- Next meeting: January 27, 2018
- Tim asked for section conference dates through 2020 for future planning

**Consent Agenda** - each item was discussed for better understanding and clarification for future meetings:

- [Approval of August 5, 2017, Executive Board Meeting Minutes](#)
- Financial Statements (August)
- Executive Committee Reports
- Section Reports (Written)
- Correspondence

Kari moved that the consent agenda be approved as presented. The motion was seconded by Shani and carried.

### **OSPI Update – Becky Wallace**

- Program re-approval
- Still hearing confusion on frameworks
- New courses based on new re-approval schedule
- Different rules for skill centers
- FCS new standards changed
- November 1 prior to fall conference working on frameworks
- 1,000-hour problem discussed
- Need specific language
- Need to find correct “ask”

### **CTSOs – Lori Hairston**

- Executing programs of leadership
- Directors meeting November 20 at OSPI
- February 15 CTSO Legislative Day
- Critical need – funding from OSPI
- Cash flow issues
- State officer programs cut
- May training
- Need to find funding for programs

## **WOVE**

- \$300 per subscription
- WACTA subscribes for \$3,000
- WAAE subscribes for \$1,600-\$1,700 (varies) depending on their conference registrations
- Anyone can contribute to the WOVE PAC
- School districts can use funds – legal within state rules and WAC
- Shani moved that the Washington ACTE Executive Board approve Tim Knue to work with the WOVE PAC and lobby on the Association's behalf. The motion was seconded by Kari and carried.

## **Website Redesign**

- Kevin is in talks with a company that can update our website for \$3,500
- WA-ACTE will maintain control
- Shani moved that Kevin Plambeck move forward with updating the website. The motion was seconded by Brenda and carried.

## **Legislative Committee**

- Reviewed draft of the 2018 Legislative Focus
  - CTE Resources (funding)
  - Value of CTE in Washington State
  - Support CTE Student Leadership
- Kevin shared survey results
- Discussion – 1,000 hour AAFTE calculations
- Issue not going away – may need to be re-addressed
- Shani moved that the Legislative Committee report and 2018 Legislative Focus be approved as presented. The motion was seconded by Brenda and carried.

## **Professional Development Committee**

- Gene reported that he has read the evaluation summaries from the last two years
- Need focused professional development – make and take instead of sit and get
- Call for presentations will go out after January 1
- November 14 and December 12 GoToMeetings
- Fall Summit contract with OSPI and NC3T – not STEM-related
- Spring STEM Conference – April 25-26 at the Yakima Convention Center
- Ed Camp with Jimmy Casas
- Looking at doing a spring conference every other year during short legislative sessions

## **FAME Committee**

- Membership report in book ended September 30 with 1,644 members
- Surveyed the awards committee in changing award nominations to come from section winners only – 83.3% voted in favor of this change
- This change will make a streamlined process from section to state to region and finally national awards
- Silent auction – maybe use Whova app to advertise items

## **Board Learning**

- Parliamentary Procedure – in books for review and ongoing learning
- Do you feel you have a fuller understanding of the WA-ACTE association?
- Do you know your responsibilities as an Executive Board Representative?
- What questions still remain for you?
- 2018 Inservice Discussion
  - September 28-29?
  - Move inservice to spring?

## **Strategic Plan**

- Kevin reviewed the 2017-2018 Strategic Plan
- Shani moved that the WA-ACTE Executive Board adopt the 2017-2018 Strategic Plan with the understanding that it can be updated at Board meetings. The motion was seconded by Kari and carried.

## **Adjournment**

- The meeting adjourned at 3:49 p.m.

## **Next Meeting:**

- January 27, 2018, 10:00 a.m. - 4:00 p.m., [Red Lion Hotel Seattle Airport](#)

## **Upcoming Meetings:**

- March 20, 2018, 3:00 p.m. - 4:00 p.m., GoToMeeting
- May 19, 2018, 10:00 a.m. - 4:00 p.m., [Red Lion Hotel Seattle Airport](#)
- August 4, 2018, 10:00 a.m. - 4:00 p.m., [The Davenport Grand Hotel, Spokane](#)